



Aero Metal Finishing, Inc

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Purchase Order Terms and Conditions

- 1) Materials used in realization process must be from an approved supplier as specified in customer contract.
- 2) Supplier must maintain a current and effective quality management system.
- 3) Processes must be performed by certified personnel as required.
- 4) Product and/or service provided by supplier must conform to stipulated requirements to ensure product safety. Calibrations must be traceable to NIST.
- 5) AMF considers honesty, integrity, and reliability when choosing our suppliers. Ethical conduct is expected and demanded.
- 6) AMF must be notified immediately of any non-conforming product, including but not limited to, test failures and out-of tolerance equipment. Supplier does not have authority to accept nor ship nonconforming product without AMF approval.
- 7) Supplier must notify AMF of any changes in product and/or process definition and, where required, obtain AMF approval.
- 8) Supplier must “flow-down” to any sub-tier suppliers the applicable requirements in the purchasing documents, including key characteristics where required. Only customer approved special process sources may be used.
- 9) Supplier must grant right of access to AMF, their customer, and regulatory authorities to all facilities involved in the order and to all applicable records.
- 10) All required documentation (certifications, test reports, MSDS, etc...) must be included with each shipment. Failure to provide required documentation may be cause for rejection. Quality records maintained by suppliers must remain legible readily identifiable and retrievable for a minimum of ten years. Records for fracture critical hardware must be maintained for the life of the aircraft.
- 11) AMF reserves the right, where required, to perform verification at the supplier’s premises.
- 12) AMF maintains an approved supplier list. Vendors will be selected based on accreditations and supplier history. AMF reserves the right to perform on-site audits as necessary to ensure quality requirements are met.
- 13) AMF requires written corrective action response from suppliers when determined that they are responsible for the root cause of a nonconformance.
- 14) AMF performs annual supplier performance evaluations based on delivery, quality and customer service. Suppliers which fall below the acceptable rating will be notified in writing and required to provide a formal corrective action plan for improvement
- 15) AMF requires suppliers to implement policies and procedures as necessary to prevent FOD in purchased products and packaging to prevent FOD during shipment and storage.
- 16) Supplier must maintain a counterfeit prevention program. AMF must be notified immediately of any suspected or detected counterfeit material.